

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**August 10, 2023**  
**LCS Library – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:02 PM**  
**Pledge of Allegiance**

**MISSION STATEMENT**

Preparing Today's Students to be Tomorrow's Citizens.

**REGULAR MEETING**

**MEMBERS PRESENT:**

Deanna Lothrop, President	Kathy Gardner, Vice President
Ray McIntosh	Jon LaFontaine
Shauna Dupee	Darrell DeMotta
Sherri Wilson, District Clerk	

**MEMBERS EXCUSED:**

Lynn Reichert

**ADMINISTRATORS PRESENT:**

Patricia Gibbons, Superintendent  
Christopher Marshall, Principal/Athletic Director  
Deborah Wilkinson, Curriculum & Data Coordinator  
Ariana Morrison, District Treasurer

**OTHERS PRESENT:** Dominic D'Imperio

**PRESENTATIONS:** No presentation

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Shauna Dupee. Motion is approved 6 – 0.

**1. Approval of Minutes:**

- July 3, 2023 - Reorganization/Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- None at this time

**3. Conferences and Workshops:**

- None at this time

**4. Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, June 2023
- General Fund Warrant #2
- General Fund Supplemental Warrant #3
- School Lunch Fund Warrant #2

**REGULAR AGENDA**

**Other Discussion and Action**

**1. Public Comments:** None at this time

**2. Ongoing Agenda Items:** None at this time

**3. Board Information:**

- **2022-23 PIVOT Second Semester Report**
- **Oct. 26- 28, 2023: NYSSBA 2023 Convention & Education Expo - Buffalo, NY. *If interested in attending, notify Mrs. Wilson, early registration opens Aug. 1***

**4. Board Information, LCS Events (no action required):**

- **July 2023:** Girls' Basketball Open Gym, K. Sherman – LCS Gym - 8:00 AM – 11:15 AM
- **July 24; 31; Aug. 7; 14, 2023:** JV Boys' Basketball Clinic, J. Morrow – LCS Outdoor Court – 5:45-7:45 PM
- **Aug. 7, 2023:** Varsity Club, T. McIntosh – 2023 Homecoming Planning Meeting – LCS STEM Lab – 6:00-7:00 PM
- **Aug. 23, 2023:** New Teacher Orientation, B. Faulknham – LCS Conference Room – 8:30 AM – 1:00 PM
- **Aug. 30, 2023:** New Teacher Orientation Technology Day, B. Faulknham – Rm. 318 – 9:00 – 11:00 AM
- **Aug. 30, 2023:** NTO Committee Substitute Training, D. Wilkinson – LCS Conference room – 1:00-2:00 PM
- **Aug. 30, 2023:** Welcome to Pre-K, I. Sullivan – LCS – 6:00-7:00 PM
- **Sept. 6, 2023:** Gr. 7 Orientation, C. Marshall – LCS – 4:00-5:00 PM
- **Sept. 6, 2023:** LCS Open House, C. Marshall – LCS – 5:00-6:00 PM
- **Sept. 12; Nov. 14, 2023; Apr. 16, 2024:** LCS Annual Bus Drill, J. Phelps – LCS – 8:10-8:20 AM
- **Oct. 4, 2023:** Gr. 4-6 Assembly, C. Marshall – Downbeat Percussion – LCS Gym – 1:30-2:15 PM
- **Oct. 20, 2023:** Gr. 4-5 Field Trip, C. Marshall – Clayton Opera House Performing Arts – 9:00-10:35 AM
- **Oct. 19, 2023:** Gr. 7-8 Field Trip, C. Marshall – Indian River CSD, Pro BMX Presentation/Assembly – Guest Speaker, Olympic Coach, Tony Hoffman – 11:45 AM – 2:50 PM
- **Oct. 25, 2023:** Gr. K-3 Assembly, C. Marshall – Catskill Puppet Theater – LCS Gym – 9:30 -10:15 AM
- **Oct. 31-Nov.2; Nov.9, 2023:** Drama Club Musical Auditions/Call-Backs, L. Martineau – LCS Gym/Stage – 3:00-4:30 or 5:00 PM
- **Nov. 6-7, 2023:** NHS Induction Rehearsals, B. Faulknham/A. Teachout – LCS Gym/Stage – 3:00-4:00 PM
- **Nov. 8, 2023:** NHS Induction Ceremony, B. Faulknham/A. Teachout – LCS Gym/Stage – 1:30 – 3:00 PM
- **Nov. 9, 2023:** Veteran's Day Celebration, C. Marshall – LCS Gym/Cafeteria – 9:00-10:00 AM
- **Nov. 21, 2023:** Gr. K and Student Council Food Drive, B. Stumpf/S. McClusky/K. Aubertine – LCS/Chaumont Food Pantry
- **March 4-7, 2024:** Drama Club Dress Rehearsal Week, L. Martineau – LCS Gym/Stage/Lobby – 3:00-7:00 PM
- **March 8-9, 2024:** LCS Drama Club Musical, L. Martineau – LCS Gym – Fri. 7:00 PM; Sat. 1:00 PM & 7:00 PM
- **Apr. 17, 2024:** Gr. 7-8 Assembly, C. Marshall – Ball in the House Performing Arts – 1:00-2:00 PM
- **Apr. 18, 2024:** Gr. Pre-K Event, I. Sullivan – Teddy Bear Picnic – 1:30-2:00 PM
- **Apr. 18, 2024:** Gr. K Event, B. Stumpf/S. McClusky – Kindergarten Information Session – Kindergarten classroom - 1:45 PM
- **May 5, 2024:** Kindergarten Screening, B. Stumpf/S. McClusky – LCS Stage – 8:30 AM – 3:00 PM
- **June 7, 2024:** Gr. K Field Trip, B. Stumpf/S. McClusky – Pirate Day, Village of Chaumont – 11:15 AM – 1:30 PM
- **June 8, 2024:** Class of 2025 Jr. Prom, K. Aubertine – Sally Port View, Three Mile Bay – 6:00-11:00 PM (tentative times)
- **June 26, 2024:** Kindergarten Graduation, B. Stumpf/S. McClusky – LCS Gym – 8:50 – 9:30 AM

**5. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action, upon the recommendation of Patricia Gibbons, Superintendent, the following resolution was offered by Kathy Gardner, who moved its adoption, and seconded by Ray McIntosh, to wit:

**RESOLUTION – LEAD AGENCY**

**RESOLUTION ADOPTED PURSUANT TO SEQRA  
FOR DECLARING THE BOARD OF EDUCATION FOR  
THE LYME CENTRAL SCHOOL DISTRICT AS LEAD AGENCY**

**WHEREAS**, the Board of Education wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and its regulations with respect to the proposed capital improvement project consisting of the reconstruction and renovation of, and the construction of improvements and upgrades to the District’s main school building and bus garage and the sites thereof, the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, all to include site, access, parking, demolition, utility, mechanical, plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work (the “Proposed Project”); and

**WHEREAS**, the District is desirous of pursuing the aforementioned Project; and

**WHEREAS**, before pursuing the aforementioned Project or taking any further action, the Lyme Central School District’s Board of Education (“Board”) acknowledges that it has statutory responsibilities relative to the proposed Project pursuant to the State Environmental Quality Review Act (“SEQRA”); and

**WHEREAS**, the Board has considered its responsibilities under SEQRA and the issue of designating the “lead agency” relative to the proposed Project as required by 8 N.Y.C.R.R. §155.9; and

**NOW THEREFORE BE IT RESOLVED BY THE Board** as follows:

Section 1. Pursuant to 8 N.Y.C.R.R. §155.9, the Board hereby determines that it is the “lead agency” with respect to the Proposed Project.

Section 2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<b>Board Members</b>	<b>Vote</b>
Deanna Lothrop, President	Yes
Kathy Gardner, Vice President	Yes
Shauna Dupee, Member	Yes
Lynn Reichert, Member	Excused
Jon LaFontaine, Member	Yes
Darrell DeMotta, Member	Yes
Ray McIntosh, Member	Yes

Motion is approved 6 – 0.

**6. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action, upon the recommendation of Patricia Gibbons, Superintendent, the following resolution was offered by Darrell DeMotta, who moved its adoption, and seconded by Shauna Dupee, to wit:

**RESOLUTION – SEQRA DETERMINATION**

**RESOLUTION ADOPTED PURSUANT TO SEQRA  
FOR DECLARATION OF TYPE II ACTION  
REGARDING PROPOSED CAPITAL PROJECT**

**WHEREAS**, the Lyme Central School District is considering undertaking a capital improvement project consisting of the reconstruction and renovation of, and the construction of improvements and upgrades to the District’s main school building and bus garage and the sites thereof, the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, all to include site, access, parking, demolition, utility, mechanical, plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work (the “Project”);

**WHEREAS**, the District is desirous of pursuing the aforementioned Project; and

**WHEREAS**, before pursuing the aforementioned Project or taking any further action, the Lyme Central School District Board of Education (“Board”) acknowledges that it has statutory responsibilities relative to the proposed Project pursuant to the State Environmental Quality Review Act (“SEQRA”); and

**WHEREAS**, the Board has considered its responsibilities under SEQRA and the issue of designating the “lead agency” relative to the proposed Project as required by 8 N.Y.C.R.R. §155.9, and previously designated the District as the same; and

**WHEREAS**, the Board has reviewed all the information provided by King and King Architects, LLP (“King and King”), including prepared Short Environmental Assessment Forms (“EAFs”) for the District’s bus garage and main building, in considering the appropriate SEQRA classification with regard to the Proposed Project; and

**WHEREAS**, King and King has indicated and recommended that as proposed, the Proposed Project will not have a significant adverse impact on the environment, resulting in the Proposed Project meeting the definition of a “Type II” Action; and

**WHEREAS**, the Board of Education as lead agency having reviewed the recommendations of King and King and the scope of the Proposed Project and being in accord with the same.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education as follows:

Section 1. Pursuant to 6 N.Y.C.R.R. 617.2(a), the Board hereby determines that the SEQRA classification of the Proposed Project is that of a Type II Action.

Section 2. Based upon the Proposed Project’s classification being that of a Type II Action, it is not subject to further review under SEQRA, and that a negative declaration be issued.

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<b>Board Members</b>	<b>Vote</b>
Deanna Lothrop, President	Yes
Kathy Gardner, Vice President	Yes
Shauna Dupee, Member	Yes
Lynn Reichert, Member	Excused
Jon LaFontaine, Member	Yes
Darrell DeMotta, Member	Yes
Ray McIntosh, Member	Yes

Motion is approved 6 – 0.

**7. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action, upon motion duly made by Jon LaFontaine and seconded by Kathy Gardner, the following resolutions were adopted:

**RECITAL**

**WHEREAS**, the School District is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

**WHEREAS**, the School District is considering undertaking a capital improvement project (the “Project”) consisting of the reconstruction and renovation of, and the construction of improvements and upgrades to the District’s main school building and bus garage and the sites thereof, the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, all to include site, access, parking, demolition, utility, mechanical,

plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work; and

**WHEREAS**, following review of a short Environmental Assessment Form, by resolution adopted prior to consideration of this resolution on August 10, 2023, the Board of Education classified the Project as a Type II Action under the Regulations; and

**BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE LYME CENTRAL SCHOOL DISTRICT AS FOLLOWS:**

Section 1. A Special Meeting of the qualified voters of the Lyme Central School District will be held at the STEM Lab, Room 140 located at 11868 Academy Street, Chaumont, New York 13622, on October 24, 2023 from 7:00 a.m. to 8:00 p.m., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Thousand Island Sun*, a newspaper having a general circulation within the District, such publication to be made four (4) times in such newspaper within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING  
OF THE VOTERS OF THE  
LYME CENTRAL SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE LYME CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on the August 10, 2023, a special meeting of the qualified voters of said School District will be held at the STEM Lab, Room 140 located at 11868 Academy Street, Chaumont, New York 13622, on October 24, 2023 from 7:00 a.m. to 8:00 p.m., prevailing time, for the purpose of voting on the following proposition:

**PROPOSITION**

Shall the Board of Education undertake a project consisting of the reconstruction and renovation of, and the construction of improvements and upgrades to the District’s main school building and bus garage and the sites thereof, the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, all to include site, access, parking, demolition, utility, mechanical, plumbing and electrical improvements as well as payment of professional fees and all other necessary costs incidental to such work (the “Project”) at a total maximum estimated cost of \$7,500,000 and to pay for the Project by (i) spending \$1,000,000 on deposit in the District’s existing Capital Reserve Fund approved by the voters in May of 2017 and (ii) by the levy of a tax which is hereby voted in the amount of \$6,500,000, subject to available State aid or to any other revenues available for such purpose, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$6,500,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?

**NOTICE IS FURTHER GIVEN** that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the District Clerk at least seven days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. during each of the 5 days prior to the election, except Sundays, and shall also be posted at the polling place at the election.

**NOTICE IS FURTHER GIVEN** that military ballots may be applied for by qualified voters by requesting an application from the District Clerk at (315) 649-2417 or swilson@lymecsd.org. Completed applications for military ballots must be received by the Clerk no later than 5:00 p.m. on September 29, 2023. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail. An individual will qualify as a military voter if he or she (1) is a qualified voter of the State of New York, who is in actual military service, and by reason of such military service is absent from the District on the day of the election, or is a voter who is discharged from military service within 30 days of an election; or (2) a spouse, parent, child, or dependent of such service member who is a qualified voter and is absent due to accompanying or being with the military service member.

**NOTICE IS FURTHER GIVEN** that the Board of Education of the Lyme Central School District has previously complied with the requirements of the State Environmental Quality Review Act (the “SEQRA Act”), Article 8 of the Environmental Conservation Law, as amended, and the Regulations of the Department of Environmental Conservation thereunder (the “Regulations”). No further action under the SEQRA Act and Regulations is required.

DATED: August 10, 2023

**BY ORDER OF THE BOARD OF EDUCATION**

Section 4. The Clerk of the School District is hereby authorized and directed in the name and on behalf of the District to do all acts and things necessary, following the advice and counsel of the District’s Attorney and the District’s Bond Counsel, to comply with all applicable laws, regulations and executive orders relating to the Special Meeting to be held on October 24, 2023, and to do all other acts as may be necessary, or in the opinion of the District’s Attorney and the District’s Bond Counsel, desirable or proper to effectuate the purposes of the foregoing Resolution and to cause compliance by the District with all applicable laws, regulations and executive orders relating to the notice of, and procedural steps to be taken in connection with such Special Meeting.

Section 5. This Resolution shall take effect immediately.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<b>Board Members</b>	<b>Vote</b>
Deanna Lothrop, President	Yes
Kathy Gardner, Vice President	Yes
Shauna Dupee, Member	Yes
Lynn Reichert, Member	Excused
Jon LaFontaine, Member	Yes
Darrell DeMotta, Member	Yes
Ray McIntosh, Member	Yes

Motion is approved 6 – 0.

**8. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to appoint the following persons as Chief Election Inspector and Assistant Clerks and Election Inspectors for the Lyme Central School District proposed Capital Project Vote, to be held on October 24, 2023 during the hours of 7:00 AM – 8:00 PM, in Room 140 of the Lyme Central School District.

- Justine Dowe – Chief Election Inspector
- Ariana Morrison – Assistant Clerk and Election Inspector
- Heather Archuleta – Assistant Clerk and Election Inspector
- Sherri Wilson – Assistant Clerk and Election Inspector

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

**9. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to the Lyme Central School District's **Board of Education Goals** for the **2023-2024** school year.

Motion for approval by Shauna Dupee, seconded by Jon LaFontaine. Motion is approved 6 – 0.

**10. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Lyme Central School District's **Superintendent of Schools Goals** for the **2023-2024** school year.

Motion for approval by Darrell DeMotta, seconded by Jon LaFontaine. Motion is approved 6 – 0.

**11. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **2023-2024 School Year Tax Levy** and the **School Tax Warrant** in the amount of **\$4,323,756**, for the Lyme Central School District.

Motion for approval by Jon LaFontaine, seconded by Shauna Dupee. Motion is approved 6 – 0.

Time of Motion: 6:12 p.m.

**12. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the establishment of an **Extracurricular Sub Account** in **NYCLASS**, for the purpose of earning interest on said account funds.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 6 – 0.

**13. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve, by roll call vote, the following resolution for the Lyme Central School **District-Wide School Safety Plan**, for the **2023-24** school year:

**LYME CENTRAL SCHOOL DISTRICT- WIDE SCHOOL SAFETY PLAN**

**WHEREAS**, the Lyme Central School District's District-Wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17 and at the direction of the district's Board of Education, the Superintendent of Schools, appointed a districtwide School Safety Team and charged it with the development and maintenance of the districtwide School Safety Plan; and

**WHEREAS**, the Plan was designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies; and

**WHEREAS**, a public informational forum, regarding the Lyme Central School District's School Safety Plan, providing for the participation of school personnel, parents, students, and any other interested parties was held on July 3, 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, the Lyme Central School Board of Education adopts the above-mentioned School Safety Plan; the School Safety Plan shall be filed with the Commissioner no later than 30 days after adoption; this Resolution shall take effect immediately.

<b>Board Members</b>	<b>Vote</b>
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Deanna Lothrop, President	Yes
Kathy Gardner, Vice President	Yes
Shauna Dupee, Member	Yes
Lynn Reichert, Member	Excused
Jon LaFontaine, Member	Yes
Darrell DeMotta, Member	Yes
Ray McIntosh, Member	Yes

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

**14. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to the Lyme Central School District's **Building-Wide Emergency Response Plan** for the **2023-2024** school year.

Motion for approval by Ray McIntosh, seconded by Jon LaFontaine. Motion is approved 6 – 0.

**15. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **2023-2024 St. Lawrence-Lewis Cooperative Purchasing Award** for the following fuel bids:

Fuel Type/ Plan	District Building	Supplier
Fuel Oil - Plan C, \$2.5997 per gallon	Lyme Main Building	Mirabito
Fuel Oil - Plan C, \$2.8608 per gallon	Fuel Depot	MX Petroleum
Ultra-Low Sulphur Diesel Fuel, Plan C, \$2.8608 per gallon	Fuel Depot	Christman

Motion for approval by Kathy Gardner, seconded by Shauna Dupee. Motion is approved 6 – 0.

**16. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **Equipment Disposal Request** from the **IT Department**, Michael Gebo for multiple items deemed outdated, damaged, and/or no longer usable for the district. A total list of sixty-seven (67) items was provided to the Board for review, prior to approval. Any items purchased through the MORIC, and/or bearing a MORIC ID tag, will be returned to the MORIC for disposal.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 6 – 0.

**ADMINISTRATIVE REPORTS:** (Superintendent; Assistant Superintendent; Principal reports will be presented verbally)

- Principal/Athletic Director Report, Mr. Chris Marshall
- Curriculum & Data Coordinator Report, Mrs. Deborah Wilkinson
- Superintendent Report, Ms. Patricia Gibbons
- Transportation Report, Mr. Jacob Phelps

**CORRESPONDENCE AND COMMUNICATIONS**

- 17. Correspondence Log: Following meeting held on July 3, 2023
- 18. Calendar of Events: August 2023

**ITEMS FOR NEXT MEETING, September 14, 2023**

- 19. Nothing noted at this time

**RECOMMENDATIONS AND ACTION**

**20. Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Appoint one (1) FTE Typist**
- **Appoint two (2) 2023-24 Game Assistants**
- **Appoint two (2) 2023-24 Event Chaperones**
- **Appoint one (1) 2023-24 Varsity Girls' Soccer Assistant Coach**

Motion for approval by Kathy Gardner, seconded by Shauna Dupee, with Jon LaFontaine, abstained. Motion is approved 5 – 0.

**21. Board Action:** Personnel Changes as listed



**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Kathy Gardner, and seconded by Ray McIntosh, with Jon LaFontaine, abstained. Motion is approved 5 – 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Tabitha Viera	1 FTE 12-Month Typist	\$17.33 per hour	N/A	August 11, 2023
Jennifer Sosa	2023-24 Game Assistant	\$23, per game	N/A	August 11, 2023
Jon LaFontaine	2023-24 Game Assistant	Volunteer	N/A	August 11, 2023
Tammy McIntosh	2023-24 Event Chaperone	- Game Chaperone: \$47, per contest - Dance Chaperone: \$47 - Music Concert Chaperone: \$37 (excluding advisors)	N/A	August 11, 2023
Tabitha Viera	2023-24 Event Chaperone	- Game Chaperone: \$47, per contest - Dance Chaperone: \$47 - Music Concert Chaperone: \$37 (excluding advisors)	N/A	August 11, 2023

- (D) UNPAID Coaching Appointments as listed:

Name	Fall 2023-24 Sports	Stipend	Coaching Certification	Effective Date
William Magovney	2023-24 Var. Girls' Soccer Assistant Coach	Volunteer		August 11, 2023

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**22. Board Action:**

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **William Magovney – 2023-24 Varsity Girls' Soccer Assistant Coach**

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

**23. EXECUTIVE SESSION:** No Executive Session was held

**Motion for Adjournment:**

**There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Darrell DeMotta. Motion is approved 6 – 0.  
Time adjourned: 6:41 PM.

Respectfully submitted:

\_\_\_\_\_  
Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, August 10, 2023
- All minutes are unofficial until approved by the Board of Education