

**LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
Annual Re-Organizational/Regular Meeting  
Minutes  
BOARD OF EDUCATION AND ADMINISTRATION ONLY  
July 3, 2023  
LCS Rm. 121 - 8:30 AM**

**REORGANIZATIONAL MEETING**

The meeting was called to order at 8:32 a.m. by Superintendent Patricia Gibbons, followed by the Pledge of Allegiance.

**MISSION STATEMENT**

Preparing Today's Students to be Tomorrow's Citizens

**Members Present:** Deanna Lothrop; Kathy Gardner; Shauna Dupee; Darrell DeMotta, and Jon LaFontaine.

**Members Excused:** Ray McIntosh and Lynn Reichert

**Administrators Present:** Patricia Gibbons, Superintendent of Schools; Christopher Marshall, Principal/Athletic Director; Deborah Wilkinson, Curriculum & Data Coordinator; Ariana Morrison, District Treasurer, and Sherri Wilson, District Clerk.

**Others Present:** Jason Benedict, King & King Architects

1. **The Oath of Faithful Performance** was administered by the District Clerk to all members of the Board of Education; Superintendent Patricia Gibbons; District Clerk Sherri Wilson, for the 2023-2024 school year.
  
2. **Election of Officers for the 2023-2024 school year:**  
A call for nominations was made by Sherri L. Wilson, District Clerk, for the Offices of President and Vice-President of the Board of Education
  - **President** of the Board of Education:  
  
Nomination of Deanna Lothrop, by Kathy Gardner for President of the Board of Education.  
Motion to approve Deanna Lothrop as President is seconded by Shauna Dupee. Motion approved 5 - 0
  
  - **Vice-President** of the Board of Education:  
  
Nomination of Kathy Gardner, by Deanna Lothrop for Vice-President of the Board of Education.  
Motion to approve Kathy Gardner as Vice-President is seconded by Shauna Dupee. Motion approved 5 - 0
  
3. **The Oath of Faithful Performance in Office** was administered by the District Clerk to the President and Vice-President. **At this time the Board President, Deanna Lothrop, resumed the meeting**
  
4. **Appointment of Officers as Listed:**  
  
Motion for approval by Kathy Gardner, seconded by, Jon LaFontaine. Motion approved 5 - 0.

|    | TITLE                   | INCUMBENT         | PRESENT SALARY | RECOMMENDED       |
|----|-------------------------|-------------------|----------------|-------------------|
| A. | Clerk of the Board      | Sherri Wilson     | Per Agreement  | Sherri Wilson     |
| B. | District Treasurer      | Ariana Morrison   | Per Agreement  | Ariana Morrison   |
| C. | District Tax Collector  | Heather Archuleta | Per Agreement  | Heather Archuleta |
| D. | Internal Claims Auditor | Stephen Lambert   | Per Agreement  | Stephen Lambert   |

The **Oath of Faithful Performance** was administered by the District Clerk to the appointed officers listed above. Those not present, the Oath will be administered by the District Clerk within 30 days of their appointment.

**5. Other Appointments as listed:**

Motion for approval by Jon LaFontaine, seconded by, Shauna Dupee. Motion approved 5 - 0.

|    | TITLE  | INCUMBENT   | PRESENT SALARY   | RECOMMENDED                                       |
|----|--|---|------------------|---|
| A. | School Physician   | Dr. Alfred Gianfagna                              | Per Agreement    | Dr. Alfred Gianfagna                              |
| B. | School Attorney  | Ferrara, Fiorenza, P.C.;<br>D'Imperio Law Offices | Per Agreement    | Ferrara, Fiorenza, P.C.;<br>D'Imperio Law Offices |
| C. | Attendance Officer   | Justine Dowe                                      | None             | Justine Dowe                                      |
| D. | Independent Auditor  | Bowers & Company, CPA's,<br>PLLC                  | Per Agreement    | Bowers & Company, CPA's,<br>PLLC                  |
| E. | Records Access Officer   | Sherri Wilson                                     | None             | Sherri Wilson                                     |
| F. | Records Management Officer   | Sherri Wilson                                     | None             | Sherri Wilson                                     |
| G. | Purchasing Agent   | Patricia Gibbons                                  | None             | Patricia Gibbons                                  |
| H. | - Asbestos Hazard Emergency<br>Response Act(AHERA)<br>- Local Educational Agency<br>(LEA) Designee | Todd LaSage<br><br>Todd LaSage                    | None<br><br>None | Todd LaSage<br><br>Todd LaSage                    |
| I. | Chemical Hygiene Officer   | Adrienne Teachout                                 | None             | Adrienne Teachout                                 |
| J. | Dignity Act Coordinator  | Deborah Wilkinson                                 | None             | Deborah Wilkinson                                 |
| K. | Substitute Teacher Contact   | Christine Rickett                                 | Per Agreement    | Christine Rickett                                 |

**6. Designations as listed:**

Motion for approval by Kathy Gardner, seconded by, Jon LaFontaine. Motion approved 6 - 0.

|    |  |   |
|----|--|---|
| A. | Official Bank Depositories   | - Gouverneur Savings & Loan, Chaumont<br>- New York Cooperative Liquid Assets<br>Securities System (NYCLASS)  |
| B. | Official Newspaper   | Thousand Island Sun   |
| C. | Official Insurance Agency  | Haylor, Freyer & Coon, Inc.   |
| D. | Regular Meetings   | Monthly on the 2 <sup>nd</sup> Thursday @ 6:00 PM (unless<br>otherwise noted) Location: LCS Library   |
| E. | Tax Computation Agent  | Jefferson County  |
| F. | Lyme Youth Committee BOE Representative  | Kathy Gardner   |
| G. | - Jefferson-Lewis School Boards Representative<br>- Jefferson-Lewis School Boards Alternative Representative<br>- Jefferson-Lewis School Boards Legislative Representative                         | Deanna Lothrop<br>Kathy Gardner<br>Deanna Lothrop   |
| H. | Rural School Representative  | Patricia Gibbons  |
| I. | - NYS School Boards Association Voting Delegate<br>- NYS School Boards Association Voting Alternative  | Kathy Gardner<br>Deanna Lothrop   |
| J. | Committee on Special Education(CSE) , Chairperson<br>-School Psychologist<br>-School Physician<br>-Nurse<br>-Parent Representatives<br><br>-Sub Committee, Chairperson<br>-Child Resource Teachers | Stacey Linkroum<br>Stacey Linkroum<br>Dr. Alfred Gianfagna<br>Justine Dowe<br>Briel Faircloth; Stephanie Doney<br><br>-Stacey Linkroum<br>- Stephanie Doney; Katie Shultz |
| K. | -Committee on Preschool Special Education, Chairperson<br>-Parent Representatives  | - Stacey Linkroum<br>- As necessary, see above list   |
| K. | Civil Rights Representative  | Chris Marshall  |

|    |  |                                      |
|----|--|--------------------------------------|
| L. | Homeless Liaison   | Deborah Wilkinson                    |
| M. | Sexual Harassment Officer                                  | Deborah Wilkinson                    |
| N. | Title IX Coordinator                                       | Chris Marshall                       |
| O. | Data Protection Co-Officers                                | - Patricia Gibbons<br>- Michael Gebo |
| P. | Substance Abuse Related Services (point of contact person) | Stacey Linkroum                      |

**7. Authorizations as listed:**

Motion for approval by Kathy Gardner, seconded by, Shauna Dupee. Motion approved 5 - 0.

|    |  |                                   |
|----|--|-----------------------------------|
| A. | Payroll Certification  | Patricia Gibbons                  |
| B. | Approval of Board Members to attend meetings/conferences with expenses | Patricia Gibbons                  |
| C. | To establish a petty cash fund of \$200.00                             | Heather Archuleta, to oversee     |
| D. | Budget Transfers up to \$5,000.00 with approval of Superintendent      | Ariana Morrison/ Patricia Gibbons |
| E. | Transfer of funds to reserve funds with approval of Board of Education | Ariana Morrison/ Patricia Gibbons |
| F. | Acting Superintendent when Superintendent is absent                    | Deborah Wilkinson                 |
| G. | Acting Principal when Principal is absent                              | Deborah Wilkinson                 |

**8. Other Items as listed:**

Motion for approval by Shauna Dupee, seconded by, Kathy Gardner. Motion approved 5 - 0.

|    |   |
|----|---|
| A. | Re-adoption of all policies, operation manuals in effect during the previous years  |
| B. | Code of Conduct   |
| C. | Approval of Mileage Reimbursement Rate at the current official Federal Rate, subject to change - in effect on this day 0.655  |
| D. | 2024 Budget Vote Hearing Date: May 09, 2024<br>2024 Budget Vote Date: May 21, 2024  |
| E. | Graduation 2024: June 21, 2024 @ 6:00 PM  |
| F. | Substitute Teacher and SRP Rates:<br>\$135– has certification in NYS<br>\$125 – has a 4 year degree, not NYS certified<br>\$115– has less than a 4 year degree<br>\$145 – Lyme Central School Retiree<br>Substitute Bus Driver - \$26.00 first 1.5 hours; \$14.00 per hour after<br>Substitute School Nurse rate - \$135 RN; \$125 LPN<br>Substitute Cleaner rate - \$14.20 per hr., or at current NYS Minimal Wage rate<br>Substitute Cafeteria rate - \$14.20 per hr., or at current NYS Minimal Wage rate<br>Substitute Teacher Aide rate - \$14.20 per hr., or at current NYS Minimal Wage rate<br>Substitute Bus Monitor rate - \$14.20 per hr., or at current NYS Minimal Wage rate |
| G. | Board Committees<br>Policies & Procedures: Deanna Lothrop; Kathy Gardner; Lynn Reichert<br>Finance: Deanna Lothrop; Shauna Dupee; Darrell DeMotta<br>Negotiations: Lynn Reichert; Deanna Lothrop; Kathy Gardner<br>Buildings & Grounds: Lynn Reichert; Jon LaFontaine; Darrell DeMotta<br>Superintendent’s Evaluation: Deanna Lothrop; Shauna Dupee; Ray McIntosh; Kathy Gardner  |

**At this time the Board of Education proceeded with the regular meeting agenda.**

**REGULAR MEETING**

**PRESENTATION:** Mr. Jason Benedict, King & King Architects Representative, provided updated information to the Board with initial details for the proposed capital project. A projected scope and budget summary was presented with the recommended project details and estimated/projected cost analysis. The project is estimated to have a zero tax impact to stakeholders/taxpayers. It was recommended that a public hearing and vote on the capital project be held in the fall of 2023.

**PUBLIC HEARING:** Superintendent Patricia Gibbons and the Lyme Central School Board of Education conducted a public hearing for the purpose of discussion and review of the **2023-2024 District-Wide School Safety Plan (DWSSP)**. The DWSSP

will be posted to the District website for a 30-day period, to allow the public/community time to review and/or to submit any comments or suggested changes related to the plan to Sherri Wilson, District Clerk, prior to the plan adoption by the Board of Education on Aug. 10, 2023.

## CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Shauna Dupee. Motion approved 5 - 0.

### 1. Approval of Minutes:

- June 8, 2023 – Regular/ End of Year Meeting

### 2. Approval of Buildings and Grounds requests:

- **July-August 2023:** Boot Camp Fitness Training, Mary Clark – LCS Gym (inclement weather), or Parking Lot/Basketball Court – Every Saturday, 8:00-9:00 AM. Certificate of Liability has been provided. This activity is subject to facility availability on the dates requested.

### 3. Conferences and Workshops: None at this time

### 4. Approval of Financial Reports:

- School Business Report (verbal)
- Treasurer's Report, May 2023
- General Fund Warrant #42
- General Fund Supplemental Warrant #41
- Federal Fund Warrant #12
- School Lunch Fund Warrant #19

## REGULAR AGENDA

### Other Discussion and Action

#### 1. Public Comments:

None at this time

#### 2. Ongoing Agenda Items:

- 2023-24 Classroom Size Chart: requested by Board President, Mrs. Deanna Lothrop. Preliminary chart provided to the Board for review.

#### 3. Board Information:

- **NYSSBA 2023 Summer Law Conference:** In-Person Dates/Locations: July 20, Albany, NY; July 29, Binghamton, NY. Virtual Dates: July 24 (Day 1) 8:30 AM -12:00 PM, and July 25 (Day 2) 8:30 AM -11:00 AM.

***If interested in attending, notify Mrs. Wilson. Registration deadline is one week prior to the event.***

- **NYSSBA 2023 Convention & Education Expo:** October 26-28, 2023 – Buffalo, NY

***If interested in attending, notify Mrs. Wilson. Registration opens Aug. 1, 2023.***

#### 4. Board Information, LCS Events:

- **June 13, 2023:** Gr. 9-12 Secondary Awards, D. Wilkinson – LCS Gymnasium – 1:30-2:15 PM
- **June 13, 2023:** Class of 2023 Baccalaureate, T. LaVancha – Three Mile Bay United Methodist Church – 6:00-7:00 PM
- **June 14, 2023:** Gr. 4 Field Trip, K. Perkins/C. Birchenough – Lakers Sweets & Treats – 12:30 – 1:15 PM
- **July 19-21, 2023:** JV/Var. Girls' Soccer Team Camp, M. Guyette – LCS Fields – 5:00-7:30 PM
- **Sept. 20, 2023:** Yearbook School Picture Day, A. Hyde – LCS Stage – 6:00 AM – 2:00 PM
- **Oct. 19-20, 2023:** Yearbook Senior Portraits, A. Hyde – LCS Stage – 7:00 AM – 4:00 PM
- **Nov. 6, 2023:** Yearbook School Pictures Re-take Day, A. Hyde – 7:00 AM – 3:00 PM
- **Jan.-June 2024:** Jefferson County Historical Society, Melissa Widrick, BOCES – Elementary Classroom Monthly Presentations – LCS – Specific dates/times TBD.

#### 5. Board Discussion/Action:

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the acceptance of the contract for the Lyme Central School District from **New Energy Solutions, Inc., Engineering Services for Electric Vehicle Charging Infrastructure**, which is being awarded as a professional service contract.

Motion for approval by Kathy Gardner, seconded by Shauna Dupee. Motion approved 5 - 0.

**6. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **New York State School Board Association (NYSSBA) Membership** dues for the 2023-24 school year.

Motion for approval by Jon LaFontaine, seconded by Shauna Dupee. Motion approved 5 - 0.

**7. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve **Superintendent Patricia Gibbons** as a **Lead Evaluator**, following completion of the **Lead Evaluator Certification Training** held on June 22, 2023, at Jeff-Lewis BOCES.

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion approved 5 - 0.

**8. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve **Curriculum & Data Coordinator, Deborah Wilkinson** as a **Lead Evaluator**, following completion of the **Lead Evaluator Certification Training** held on June 22, 2023, at Jeff-Lewis BOCES.

Motion for approval by Kathy Gardner, seconded by Shauna Dupee. Motion approved 5 - 0.

**9. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request from the Elementary Department, T. Ditch for the disposal of a Social Studies Textbook, copyright 2001, deemed outdated and/or no longer in use.

Motion for approval by Shauna Dupee, seconded by Jon LaFontaine. Motion approved 5 - 0.

**10. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request from the Business Office, A. Morrison of the **E-Z Access Titan Ramp** which is no longer needed/used by the district. This item is to be donated to the **Lyme Community Foundation** for the Copley House, Chaumont, NY.

Motion for approval by Kathy Gardner, seconded by Shauna Dupee. Motion approved 5 - 0.

**11. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request from the Social Studies Department, D. Lawson for the disposal of the following items, deemed outdated and/or no longer in use:

- World History Textbooks, Volume 1                      5 copies
- Webster's Intermediate Dictionary                      2 copies
- Webster's New Collegiate Dictionary                      5 copies
- A Nation Grows: Adventure in  
Time and Place    1 copy
- Roget's Thesaurus    2 copies

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner. Motion approved 5 - 0.

**12. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request from the Music Department, E. Johnson for the disposal of the following items, deemed outdated and/or no longer in use:

- Two (2) Pearl Drum Kit Bags
- Two (2) Clarinet Cases
- One (1) Alto Sax Case
- One (1) Trumpet Case

Motion for approval by Shauna Dupee, Kathy Gardner. Motion approved 5 - 0.

**13. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request from the Music Department, M. Gehrke for the disposal of the following items deemed as surplus item(s), and/or damaged and no longer used.

- One (1) Boomwhacker – surplus
- Two (2) Guitars
- Outdated sheet music

Motion for approval by Jon LaFontaine, seconded by Shauna Dupee. Motion approved 5 - 0.

**14. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2022-2023 and 2023-2024 school years.

Motion for approval by Shauna Dupee, Kathy Gardner. Motion approved 5 - 0.

**ADMINISTRATIVE REPORTS:** Superintendent; Principal/AD; Curriculum & Data Coordinator reports will be presented verbally  
Principal/Athletic Director Report, Chris Marshall  
Curriculum & Data Coordinator, Deborah Wilkinson  
Superintendent Report, Patricia Gibbons  
Transportation Report, Jacob Phelps - May 2023 Mileage

**CORRESPONDENCE AND COMMUNICATIONS**

15. Correspondence Log: Following meeting held on June 8, 2023

**ITEMS FOR NEXT MEETING, August 10, 2023 @ 6:00 PM**

- Noting noted

**RECOMMENDATIONS AND ACTIONS**

16. **BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Retirement one (1) Elementary Teacher**
- **Appoint one (1) FTE 2023-2024 School Safety Officer**
- **Appoint one (1) FTE 2023-24 English Teacher, Gr. 7-12**
- **Appoint one (1) 2023-24 Substitute Food Service Helper**
- **Appoint one (1) 2023-24 Substitute Teacher**
- **Appoint twenty-eight (28) 2023-24 Extracurricular Positions**
- **Appoint fourteen (14) 2023-24 Game Assistants and/or Event Chaperones**

A motion for approval of the following PERSONNEL CHANGES with the effective dates as listed under RECOMMENDATIONS and ACTION, is made by Jon LaFontaine, and seconded by Kathy Gardner. Motion approved 5 - 0.

(A) Retirements:

| Name | Position | Effective Date |
|------|----------|----------------|
|------|----------|----------------|

|             |                          |                   |
|-------------|--------------------------|-------------------|
| Tammy Ditch | 1 FTE Elementary Teacher | November 10, 2023 |
|-------------|--------------------------|-------------------|

The Board would like to thank Mrs. Tammy Ditch for her many years of dedication to the students and families of Lyme Central School. Mrs. Ditch's kind and caring approach to teaching has certainly been an inspiration to many, and will be greatly missed. Best wishes and congratulations to Mrs. Ditch on her retirement!

(B) Resignations: None at this time

(C) Appointments including Extracurricular Positions:

| Name   | Position   | Annual Salary / Rate of Pay                            | Probationary Tenure Track Appointment (if applicable)              | Effective Date    |
|--|--|--|--|-------------------|
| William Rafferty   | 1 FTE School Safety Officer  | \$30,000   | N/A  | September 1, 2023 |
| Mary Anne Bailey   | 1 FTE English Teacher, Gr. 7-12  | Step 7C: \$60,621 plus \$400 Masters Stipend: \$61,021 | 3 Yr. Probationary Tenure Track: September 1, 2023-August 31, 2026 | September 1, 2023 |
| Julie Putnam-Maitag  | 2023-24 Substitute Food Service Helper   | \$14.20 per hour                                       | N/A  | September 1, 2023 |
| Tammy Ditch  | 2023-24 Substitute Teacher   | LCS Retire: \$145/ day                                 | N/A  | November 20, 2023 |
| <b>2023-2024 Extracurricular Positions Stipends per LCSTA Contract/MOA</b> |  |  |  |                   |
| Ann Marie Hyde   | - Extracurricular Comptroller<br>- Yearbook Advisor  | \$3,200<br>\$1,532                                     | N/A  | September 1, 2023 |
| Adrienne Teachout  | - Lego Robotics Club Advisor<br>- NHS Co- Advisor<br>- OOTM Advisor<br>- Gr. 8 Class Co-Advisor                    | \$522<br>\$261<br>\$522<br>\$451                       | N/A  | September 1, 2023 |
| Leah Martineau   | - Drama Club Co-Advisor<br>- Dramatics Production<br>- Gr. 10 Class Co-Advisor                                     | \$160.50<br>\$1,349<br>\$451                           | N/A  | September 1, 2023 |
| Mackenzi Gehrke  | - Drama Club Co-Advisor<br>- Dramatics Production  | \$160.50<br>\$1,349                                    | N/A  | September 1, 2023 |
| Daniel Lawson  | - Whiz Quiz Advisor  | \$487  | N/A  | September 1, 2023 |
| Kari Aubertine   | - Student Council Co-Advisor<br>- Gr. 9 Class Co-Advisor<br>- Gr. 11 Class Co-Advisor<br>- Positivity Club Advisor | \$261<br>\$451<br>\$785<br>\$522                       | N/A  | September 1, 2023 |
| Stephanie Doney  | - Student Council Co-Advisor<br>- Gr. 8 Class Co-Advisor<br>- Gr. 10 Class Co-Advisor                              | \$261<br>\$451<br>\$451                                | N/A  | September 1, 2023 |
| Beth Faulknham   | - NHS Co-Advisor   | \$261  | N/A  | September 1, 2023 |
| Stasse Perkins   | - FBLA Advisor<br>- Gr. 12 Class Co-Advisor  | \$522<br>\$938   | N/A  | September 1, 2023 |
| Anne Blake   | - Gr. 11 Class Co-Advisor  | \$785  | N/A  | September 1, 2023 |
| C.Birchenough  | - Gr. 7 Class Co-Advisor   | \$451  | N/A  | September 1, 2023 |
| Karly Sherman  | - Gr. 7 Class Co-Advisor   | \$451  | N/A  | September 1, 2023 |
| Kris Cole  | - Gr. 9 Class Co-Advisor   | \$451  | N/A  | September 1, 2023 |
| Katie Perkins  | - Gr. 12 Class Co-Advisor  | \$938  | N/A  | September 1, 2023 |
| Tammy McIntosh   | - Varsity Club Advisor   | \$1,287  | N/A  | September 1, 2023 |
| Emily Johnson<br>Kyle Bronson<br>C. Birchenough<br>Karlie Maloney          | 2023-24 Game Assistants  | \$23, per game   | N/A  | September 1, 2023 |
| Ann Marie Hyde<br>Leah Martineau<br>Emily Johnson<br>Anne Blake            | 2023-24 Event Chaperones   | Game Chaperone: \$47, per contest                      |  |                   |

|  |  |  |     |                   |
|--|--|--|-----|-------------------|
| Katie Perkins<br>Mackenzie Gehrke<br>Adrienne Teachout<br>Alexandria Patnode<br>Karlie Maloney<br>C. Birchenough |  | Dance Chaperone: \$47<br><br>Music Concert<br>Chaperone: \$37<br><i>(excluding advisors)</i> | N/A | September 1, 2023 |
|--|--|--|-----|-------------------|

17. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson – Lewis BOCES on behalf of Lyme Central School District has promptly submitted to SED two sets of the prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED.

- **Mary Anne Bailey – Gr. 7-12 English Teacher**

Motion for approval by Jon LaFontaine, seconded by Shauna Dupee. Motion approved 5 - 0.

**EXECUTIVE SESSION:** There was no Executive Session held

**Motion for Adjournment:**

**There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Shauna Dupee. Motion approved 5 - 0.  
 Time adjourned: 9:42 a.m.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, July 3, 2023
- All minutes are unofficial until approved by the Board of Education